TOWN OF ALMA BUILDING DEPARTMENT
BUILDING PERMIT APPLICATION

59 E Buckskin
PO Box 1050
Alma, CO 80420
1-719-836-2712
info@townofalma.com

PROJECT ADDRESS:

APPLICANT NAME:

APPLICATION DATE:

APPLICANT EMAIL:

PROPERTY INFORMATION

Legal Description:

Zoning: Lot size:

☐ Residential
☐ Commercial

OWNER INFORMATION

First Name: Last Name:

Mailing Address:

Phone Number: Email Address:

PRIMARY CONTRACTOR INFORMATION

Company Name: Park County Contractor License #

Primary Contact:

Mailing Address: Town Business License #

Phone Number: Email Address:

PROJECT INFORMATION | SUBCONTRACTOR INFORMATION

Description of Work:

Existing Building size (SQFT)   Proposed Project Size (SQFT)

PROJECT TYPE:

☐ New Building   ☐ Addition   ☐ Remodel

☐ Mechanical   ☐ Demolition   ☐ OTHER:

Occupancy Type (use):

Subcontractor	Town License #:	County License #:
Foundation Contractor	Town License #:	County License #:
Name:		
Framing Contractor	Town License #:	County License #:
Name:		
Mechanical Contractor	Town License #:	County License #:
Name:		
Electrical Contractor	Town License #:	County License #:
Name:		
Plumbing Contractor	Town License #:	County License #:
Name:		
Roofing Contractor	Town License #:	County License #:
Name:		

Does the Project Contain Conditioned Space? (heated or cooled)   ☐ Yes   ☐ No

I hereby certify that I have read and examined this application and know the same to be true and correct. The granting of a permit does not presume to give the authority to violate or cancel the provisions of any state or local law regulating construction or the performance of construction.

Applicant   Date

Project Valuation ($):
(Total Cost of Project)

SUBMIT THIS COMPLETED FORM AND CONSTRUCTION DOCUMENTS TO:
gary.goettelman@townofalma.com
or Submit at Town Hall
Permit Fee will be calculated when application is submitted

CHECKLIST OF MINIMUM REQUIRED INFORMATION FOR A BUILDING PERMIT

1.) Completed Building Permit Application

_____

2.) If an unlicensed owner is acting as the contractor, a copy of the recorded deed showing the current owner

_____

3.) Site plan indicating location with dimensions of all structures and lot lines

_____

4.) Construction drawings drawn to scale. Includes a floor plan and all details of construction, digital format required, scans are accepted.

_____

5.) Permit fee, calculated after building permit application is submitted.

_____

6.) Material specifications and installation criteria

_____

CONSTRUCTION PRACTICES

- Hours of construction are limited to **7AM-7PM daily**. No workers shall be on-site during the off hours.
- Restroom facilities are required to be provided for all construction sites.
- Construction debris shall be removed from the site and not allowed to accumulate.
- Any interference with the right of way requires approval.

Violation of these requirements will result in revocation of building permit

BUILDING DESIGN CRITERIA FOR THE TOWN OF ALMA

Ground Snow Load	100 lbs	Seismic Design	B
Wind Speed	110 MPH	Subject to Damage from weathering	Severe
Topographic effects	Yes	Frost line depth	44 inches
Winter Design temp	2 F	Ice Barrier required	Yes
Air Freezing index	2500	Mean annual temp	40 F

CURRENT ADOPTED CODES

2024 International Building Code
2024 International Residential Code
2023 National Electrical Code
2024 International Mechanical Code
2024 International Plumbing Code as amended by the State Plumbing Board
2024 International Fire Code as amended by the Town and Fire Department
2024 International Fuel Gas Code as amended by the State Plumbing Board
2024 International Energy Conservation Code
2024 International Property Maintenance Code
2024 International Swimming Pool and Spa Code
2024 International Wildland-Urban Interface Code