



# TOWN OF ALMA BUILDING DEPARTMENT

## BUILDING PERMIT APPLICATION

59 E Buckskin  
 PO Box 1050  
 Alma, CO 80420  
 1-719-836-2712  
 info@townofalma.com

PROJECT ADDRESS:

APPLICANT NAME:

APPLICATION DATE:

APPLICANT EMAIL:

### PROPERTY INFORMATION

Legal Description:

Zoning:

Lot size:

Residential  
Commercial

### OWNER INFORMATION

First Name:

Last Name:

Mailing Address:

Phone Number:

Email Address:

### PRIMARY CONTRACTOR INFORMATION

Company Name:

Park County Contractor

Primary Contact:

License #

Mailing Address:

Town Business

License #

Phone Number:

Email Address:

### PROJECT INFORMATION

### SUBCONTRACTOR INFORMATION

Description of Work:

Existing Building size (SQFT)

Proposed Project Size (SQFT)

PROJECT TYPE:

New Building      Addition      Remodel

Mechanical      Demolition      OTHER:

Occupancy Type (use):

Foundation Contractor	Town License #:	County License #:
Name:		
Framing Contractor	Town License #:	County License #:
Name:		
Mechanical Contractor	Town License #:	County License #:
Name:		
Electrical Contractor	Town License #:	County License #:
Name:		
Plumbing Contractor	Town License #:	County License #:
Name:		
Roofing Contractor	Town License #:	County License #:
Name:		

Does the Project Contain Conditioned Space? (heated or cooled)

Yes

No

I hereby certify that I have read and examined this application and know the same to be true and correct. The granting of a permit does not presume to give the authority to violate or cancel the provisions of any state or local law regulating construction or the performance of construction.

Project Valuation (\$):  
(Total Cost of Project)

SUBMIT THIS COMPLETED FORM AND  
CONSTRUCTION DOCUMENTS TO:

[gary.goettelman@townofalma.com](mailto:gary.goettelman@townofalma.com)

or Submit at Town Hall

Permit Fee will be calculated when application is submitted

Applicant

Date

## CHECKLIST OF MINIMUM REQUIRED INFORMATION FOR A BUILDING PERMIT

- 1.) Completed Building Permit Application
- 2.) If an unlicensed owner is acting as the contractor, a copy of the recorded deed showing the current owner
- 3.) Site plan indicating location with dimensions of all structures and lot lines
- 4.) Construction drawings drawn to scale. Includes a floor plan and all details of construction, digital format required, scans are accepted.
- 5.) Permit fee, calculated after building permit application is submitted.
- 6.) Material specifications and installation criteria

### CONSTRUCTION PRACTICES

- Hours of construction are limited to **7AM-7PM daily**. No workers shall be on-site during the off hours.
- Restroom facilities are required to be provided for all construction sites.
- Construction debris shall be removed from the site and not allowed to accumulate.
- Any interference with the right of way requires approval.

**Violation of these requirements will result in revocation of building permit**

### BUILDING DESIGN CRITERIA FOR THE TOWN OF ALMA

Ground Snow Load	100 lbs	Seismic Design	B
Wind Speed	110 MPH	Subject to Damage from weathering	Severe
Topographic effects	Yes	Frost line depth	44 inches
Winter Design temp	2 F	Ice Barrier required	Yes
Air Freezing index	2500	Mean annual temp	40 F

### CURRENT ADOPTED CODES

2018 International Building Code  
2018 International Residential Code  
2023 National Electrical Code  
2018 International Mechanical Code  
2018 International Plumbing Code as amended by the State Plumbing Board  
2018 International Fire Code as amended by the Town and Fire Department  
2018 International Fuel Gas Code as amended by the State Plumbing Board  
2018 International Energy Conservation Code  
2018 International Property Maintenance Code  
2018 International Swimming Pool and Spa Code  
2018 International Wildland-Urban Interface Code